

**SECRET**

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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Deputy Assistant Director, ORE

DATE: FEB 3 1950

FROM : Chief, Plans and Policy Staff

SUBJECT: Standardization of Place-names, Wade-Giles System

Reference: Your Secret letter of 11 January 1950 to Chief, Far East Division,  
Subject: Report for the Month of December from D/FE DivisionEnclosure: Proposed Memorandum from AD/ORE to Assistant Directors, ☐ OSO, OSI, 25X1A  
OPC, and OCD.

1. Paragraph 2 of reference directs the Chief, Plans and Policy Staff to investigate the problem of intra-CIA lack of uniformity in the spelling of place-names "according to the Board of Geographic Names - Wade-Giles System". Paragraph 2 of CIA Administrative Instruction No. 50-18 dated 27 June 1949 states that "transliteration of Chinese will be by the Wade-Giles System".

2. It is recommended that:

a. The enclosure be distributed for concurrence or comments as indicated.

b. Assuming favorable response to the enclosure, Chief, Plans and Policy Staff then prepare for signature by AD/ORE a memorandum to the Executive recommending use by all CIA personnel, including field personnel, of the conventional place-names listed in the Annex to enclosure furnished herewith.

3. This recommendation is concurred in by Chief, Far East Division to whose December report your letter of 11 January was responsive.



25X1A

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AD-6**SECRET**

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